

**CONDITIONS GOVERNING THE USE OF THE NAME
JAQUES-DALCROZE OR DALCROZE, September the
19th 2018**

The trademark 'Jaques-Dalcroze' or 'Dalcroze' designates the method of education created by the musician and teacher Émile Jaques-Dalcroze (1865-1950). Its use is protected by law under the trademarks DALCROZE and JAQUES-DALCROZE.

Permission to use the trademark (Jaques-) Dalcroze is granted following notification by email or letter from the Fondation de l'Institut Jaques-Dalcroze (IJD) de Genève (Switzerland). The Fondation is responsible for confirming the valid use of the name whether by institutions offering professional training or by individuals teaching children, adolescents or adults under this name. To this end, the Fondation appoints competent persons (directors of the IJD and/or of the department of Dalcroze Eurhythmics of the Haute Écoles de Musique (HEM) de Genève (a), assisted, as the need arises, by members of the Collège of the IJD which is the advisory board of the Fondation de l'institut Jaques-Dalcroze de Genève.

Qualifications recognised and accredited by the Fondation de l'Institut Jaques-Dalcroze, nationally and internationally:

1. **The Diplôme Supérieur de la méthode Jaques-Dalcroze** confers on the holder the right to claim to be a representative of the method in its entirety: Rhythmics, Solfège and Improvisation and to teach these subjects at all levels as well as related courses (methodology, harmony, plastique animée). This qualification can only be obtained at the Institut Jaques-Dalcroze.
2. **The Master en pédagogie musicale, orientation 'Rythmique Jaques-Dalcroze' de le HEM de Genève (Masters in Music Education[Dalcroze method] of the HEM de Genève); the Licence in Dalcroze teaching and certain Certificates or qualifications judged equivalent by the Fondation de l'Institut Jaques-Dalcroze (see the list of qualifications with regard to this*) that confer the right to advertise courses under the name [Jaques-] Dalcroze and to teach rhythmics, aural training (solfège) and an introduction to instrumental improvisation to children, adolescents and amateur adults (b) in music schools, conservatoires, public schools and settings such as socio-cultural centres, associations or private courses.**

N.B. The document *The Dalcroze Identity* (attached) defines the principles, techniques and content proper to the practice of the Dalcroze method. The ability to transmit these, whether

in theory or in practice is recognised only following a training leading to one of the qualifications (1 and 2) above.

In addition:

3. **The Bachelor of Arts in music and movement of the HEM de Genève (certificate of the first level or title judged equivalent by the Fondation de l'Institut Jaques-Dalcroze)** authorises the holder to use Dalcroze Eurhythmics in primary schools and kindergartens. This Bachelor degree does not confer the right to use the trademark DALCROZE and JAQUES-DALCROZE.

N.B. In consequence, therefore, it does not confer the right to open private or non-professional courses carrying the name [Jaques-] Dalcroze or to claim to represent the method.

4. **The Certificate of Advanced Studies (CAS) or Postgraduate Certificate** confers the right to apply Dalcroze pedagogical principles to the holder's own field of practice (see the list of recognised qualifications with regard to this*). This Certificate does not confer the right to use the trademarks DALCROZE and JAQUES-DALCROZE.

N.B. In consequence, therefore, it does not confer the right to open courses under the name [Jaques-] Dalcroze.

Finally, **certificates of attendance** obtained through participation in congresses, workshops, lesson observation, Summer courses or Dalcroze master classes, do not, of themselves, authorise holders to use the trademarks DALCROZE and JAQUES-DALCROZE, nor, therefore, to teach or claim adherence to the Dalcroze method.

Those authorised to use the trademarks DALCROZE and JAQUES-DALCROZE according to the aforementioned conditions and the qualifications they hold, commit to using these trademarks regularly in the context of their professional practice. This use of the trademarks DALCROZE and JAQUES-DALCROZE is equivalent to the use of the trademark DALCROZE and JAQUES-DALCROZE by the Fondation de l'Institut Jaques-Dalcroze.

Professional training in the Dalcroze method.

With regard to the professional training of students in the Dalcroze methods: the right to give such a training is not conferred on institutions or societies as such but ad personam to the holders of the Diplôme Supérieur of the Institut Jaques-Dalcroze of Geneva (the sole institution authorised to award this qualification), who are in consequence, authorised "to teach the Dalcroze method of rhythmics, solfège and improvisation in its entirety, at all levels and to claim to be representatives of this method".

Every Diplômé(e) of the Institut Jaques-Dalcroze is free to propose or to organise private introductory courses in the method. Participants holding certificates of attendance relating to these courses are not entitled to use the trademarks DALCROZE and JAQUES-DALCROZE in their professional practice.

However, when a training course leading to certification is created, the Diplômé(e) must work closely with the Institut Jaques-Dalcroze and obtain a validation of this course in order to be able

to use the trademarks DALCROZE and JAQUES-DALCROZE.

The regulations governing the use of the trademark [Jaques-] Dalcroze and the trademarks DALCROZE and JAQUES-DALCROZE stipulate that the schools or centres wishing to offer a professional training and certification in Dalcroze Eurhythmics must include among the principal members of their teaching staff at least two Diplômé(e)s of the IJD, Geneva. In certain cases and exceptional circumstances recognised by the IJD, one Diplômé(e) and two Licentiates may suffice. In all cases, students must receive teaching from more than one Diplômé(e) during their course of study.

The documents relating to training courses that fulfil these conditions and are recognised by the IJD are furnished with the logo of the IJD. The signing of a convention links the various parties involved and defines the terms and conditions, fields of authority and responsibilities of each. This convention does not confer the right to any territorial exclusivity.

In [Jaques-] Dalcroze training centres, the professional Dalcroze teaching team must have a Diplômé(e) at its head. The engagement of additional Licentiates or professionals from other disciplines (c) is left to the judgement of the Diplômé(e) directing the training (or the head of the [Jaques-] Dalcroze training programme in an official institution) in agreement with the Institut Jaques-Dalcroze. All members of the teaching team are under the supervision of the Diplômé(e) responsible.

With regard to programmes of training leading to certification, the [Jaques-] Dalcroze Diplômé(e)s are the representatives of the trademarks DALCROZE and JAQUES-DALCROZE in collaboration with the IJD and with particular regard to the programmes of study and course development. They are responsible for the training given in all places and at all times, whether on full or part-time courses (holiday or weekend courses or other forms of delivery). They are responsible for:

- ◆ Planning and supervising the teaching programmes (content, duration, timetable, methods)
- ◆ Guaranteeing the level, richness and balance of the training;
- ◆ Establishing the documents relating to examination, the criteria and systems of assessment
- ◆ Writing training reports
- ◆ Selecting and calling on additional teachers for the courses
- ◆ Supervising the professional development of the teaching team
- ◆ Vouching for the teaching or other training responsibilities delegated to non-Diplômé(e)s in the context of professional courses
- ◆ Creating and organising the examinations and appointing the examiners
- ◆ Guiding and helping their colleagues in everything concerning examinations, developing projects and assessment procedures
- ◆ Ensuring the development and evaluation of the training
- ◆ Signing the certificates conferring the Licence or the Certificate together with other co-signatories (according to local requirements) and the directors of the IJD
- ◆ Instructing those responsible for publicity and marketing and checking that the publicity relating to training courses conveys the correct information

- ◆ Sending a regularly updated list of those authorised to make use of a Dalcroze qualification in their professional activity
- ◆ Notifying the Institute of any improper use of the name [Jaques-] Dalcroze or the trademarks DALCROZE and JAQUES-DALCROZE of which they are aware

The [Jaques-] Dalcroze Diplômé(e)s may not authorise third-parties to use the name [Jaques-] Dalcroze or the trademarks DALCROZE and JAQUES-DALCROZE.

The responsibility for ensuring and confirming that the qualifications dispensed correspond with the directives governing the use of the name is delegated by the Fondation to the Director(s) of the IJD assisted by members of the Collège.

Following advance notice from the Director(s) and/or the Board of the Collège, the Fondation may require the Director or his/her representative to make an onsite visit to a training course and, if need be, to require any modifications judged necessary.

The Institut Jaques-Dalcroze remains at the disposition of the Diplômé(e)s and training centres and may intervene on request in conflicts and difficult situations whether internal (concerning the training itself) or externally – particularly in cases where unqualified people offer [Jaques-] Dalcroze training. Following attempts made by local persons responsible, the Institute will intervene where it considers that the circumstances demand it.

At regular intervals, the Institut Jaques-Dalcroze offers opportunities for meeting, exchange and supervision to those responsible for training.

At four-yearly intervals the Institut organises a forum for professional development (study days) for the Diplômé(e)s and certain assistant teachers teaching in training centres. The purpose of these fora is to encourage the teachers using the trademarks DALCROZE and JAQUES-DALCROZE to reflect on their practice and to integrate new knowledge contributing to the development of the [Jaques-] Dalcroze method while remaining faithful to its mission and principles. Diplômé(e)s offering training leading to certification are required (d) to attend.

In order to foster exchange between centres, to share teaching resources and to harmonise the practices between different countries, the Institut Jaques-Dalcroze offers holders of the Diplôme Supérieur access to an intranet platform. This platform contains information relating to training centres and access to fora for discussion. It regularly receives pedagogical resources from all over the world. A separate space for other graduates is planned for this platform.

The conditions governing the use of the name [Jaques-] Dalcroze here set out become active on the date of signature of this document and for an indeterminate period. Any proposed modifications to the agreed conditions will only be considered valid if they are made in writing.



institut
jaques-dalcroze
rythmique - musique - mouvement

Any legal dispute relating to the use of the name [Jaques-] Dalcroze or the appellations DALCROZE and JAQUES-DALCROZE is subject to Swiss law and the tribunals of Geneva with eventual recourse to the federal tribunal.

For the Fondation de l'Institut Jaques-Dalcroze

the director :

Silvia Del Bianco

Silvia Del Bianco

the president

Eric Jaques-Dalcroze

Eric Jaques-Dalcroze

I confirm that I have read the foregoing information, and agree to abide by the conditions for the use of the name Jaques-Dalcroze (or Dalcroze) set out therein.

the diplômé-e

Date

In Annex

- The list of centres and qualifications recognised by the IJD
- List of holders of the Diplôme Supérieur
- The Dalcroze Identity